

Harper Woods Library Board Meeting Minutes
19601 Harper Woods, MI
Thursday, December 19, 2024

1. **Call to Order** by President, Eric Walton at 7:03 pm. Present: Trustees, Mary Beth Kane Malika Williams, Makenna Holman; Trustee, Bobby D. Lewis. Interim Director, Sue Todd. Absent: Eric Walton
2. **Approval of Meeting Agenda.** Motion to approve by Makenna Holman, seconded by Malika Williams. Motion carried.
3. **Approval of Minutes:** Motion to approve minutes from November 21 meeting by Marybeth Kane, seconded by Malika Williams. Motion carried.
4. **Reports**
 - A. **President's report:** SLC term is over. There is a new group representing the cooperative. Walton was happy to serve on this board.
 - B. **Treasurer's report:** No report. This role needs to be defined.
 - C. **Suburban Library Cooperative Representative Report** – HPW fulfilled their obligation to serve on this board.
 - D. **Director's report** – HPW library is now a part of the MiLibrary program. Residents can request a sticker be placed on their card so they can use their card at participating libraries. Elevator: One of our employees was in the elevator when the power went out (only in the elevator). Otis came out and could not find a reason for the power failure. The serviceman discovered the battery needed to be replaced for the emergency lighting. That was replaced and the elevator is in service. Fax line was out. It has been repaired.
5. **Ongoing Business**
 - A. **Elevator** Tabled until the January meeting.
6. **New Business**
 - A. **Election of Officers:**

President: Bobby nominates Eric Walton, Mary Beth supports. Eric accepts the nomination

Vice –President: Bobby nominates Mary Beth Kane, Malika supports. Mary Beth accepts the nomination

Treasurer: Malika nominates Bobby, Eric supports. Bobby accepts the nomination

Eric moves to vote on the slate, Makenna supports. The slate is voted in unanimously.
 - B. **Director Applications. Three applications.** After discussion, it was decided that Todd will call the applicants to see if they are still interested in the position. Once that is determined, the board will move forward with interviews or request that we get more applications.
 - C. **Laptop Policy.** Todd wrote up a policy so the library can start circulating three laptops. The board received the policy. Malika motions to accept the policy as written, Mary Beth supports. Motion passes.

7. **Call to Public** – None

8. **Call to Board** – Thank you to Malika for serving as a member of the library board. Her presence will be missed and the board wishes her well.

9. **Adjournment** – Meeting adjourned at 8:21 pm.

Respectfully submitted by Sue Todd