

**Harper Woods Library Board Meeting**  
**19601 Harper Woods, MI**  
**Thursday, December 21, 2023**

1. **Call to Order** by Eric Walton, Board President at 7:02 pm. Present: Vice President, Mary Beth Kane; Treasurer, Veronica Saliccioli; Trustees, Melissa Henry, Malika Williams; Director, Kristen Valyi-Hax.
2. **Approval of Meeting Agenda.** Motion to approve by Veronica Saliccioli and seconded by Mary Beth Kane. Motion approved.
3. **Approval of Minutes:** Motion to approve minutes from November 16, 2023 meeting by Mary Beth Kane and seconded by Veronica Saliccioli, with corrections. Motion approved.

4. **Reports**

- A. **President's report:** Eric is looking forward to having the lower level opened in early 2024. He thanked everyone for their help.
- B. **Treasurer's report:** The board reviewed the Revenue and Expenditures report.
- C. **Suburban Library Cooperative Representative Report** – Eric attended the most recent meeting. The SLC Board discussed the employees' floating holiday and bereavement leave.
- D. **Staff report** – Given on paper.

5. **Ongoing Business**

- A. **Lower Level Update** – Kristen had a walk-through with Ronna Gillis, John Szymanski, and two representatives from Jarvis. The walk-through was helpful, producing a punch list to correct the many flaws from the remediation. Jarvis will have its subcontractors begin the work to fix the problems.
- B. **Teen Area Electric Fixture** – There is no update on this. Kristen will reach out to the electric company she found later this month.

6. **New Business**

- A. **Library Board Meetings-2024** – Kristen presented a list of meetings for 2024. Mary Beth Kane made a motion to approve the meeting dates for 2024, seconded by Veronica Saliccioli. Motion carried.
- B. **Library Hours** – Kristen presented would like to suggest the following schedule change starting February 1, 2024:

School Year

Monday – Wednesday: 11am – 7pm  
Thursday – Friday: 11am – 5pm  
Saturday: 1pm – 5pm

Summer

Monday – Wednesday: 11am – 7pm  
Thursday – Friday: 11am – 5pm  
Saturday: Closed

Melissa Harris made a motion approving the updated hours, seconded by Eric Walton. Motion carried.

**C. Election of Officers** – The December meeting is when the library board elects its officers for the upcoming year.

- Mary Beth Kane made a motion to nominate Eric Walton as President of the library board, seconded by Melissa Harris. Motion carried.
- Veronica Salciccioli made a motion to nominate Mary Beth Kane as Vice President of the library board, seconded by Malika Williams. Motion carried.
- Malika Williams made a motion to nominate Melissa Henry as Treasurer of the library board, seconded by Veronica Salciccioli. Motion carried.

**D. Board Committees** – The library board voted on committee assignments for 2024:

- Director Evolution: Eric Walton and Mary Beth Kane
- Budget Review: Mary Beth Kane, Melissa Henry, Kristen Valyi-Hax (ex officio)
- Policy Review: Eric Walton, Melissa Henry, Malika Williams, Kristen Valyi-Hax (ex officio)

Eric Walton made a motion to approve these committee assignments, seconded by Malika Williams. Motion carried.

**E. Library Achievements 2023** – Kristen presented a list of what the library has accomplished this year including passing a library millage with 80% approval, continuing to fix the lower level, and attending National Night Out, including a variety of other achievements.

**F. Certificate of Appreciation to Veronica Salciccioli** – The library board presented a certificate of appreciation to Veronica Salciccioli in honor of her 5.5 years of service on the library board.

7. **Call to Public** – Donna Miller suggested getting the library's furniture cleaned.

Dawn Drost from the League of Women Voters congratulated the library on passing its millage. Her organization wants to sponsor a program in March on libraries and book bans. She hopes to have Jessica Keyser from Grosse Pointe Public Library participate as well. She also expressed concerns at the low voter turnout for the November 2023 election. She wants to reach out to Harper Woods citizens to increase participation as well as membership in the League of Women Voters.

Suzanne Kent spoke about the library's upcoming 60<sup>th</sup> Anniversary. She would like for us to celebrate and to form a committee to help. Representative Veronica Paiz has said that her office will pay for refreshments. She will reach out to Wayne County Commissioner Tim Killeen, as well as others.

8. **Call to Board** – Mary Beth Kane asked what month the 60<sup>th</sup> Anniversary celebration will be held. She thanks Veronica Saliccioli for her work on the library board and wishes everyone Happy Holidays.

Eric Walton wishes everyone Happy Holidays.

9. **Adjournment** – Meeting adjourned at 8:18 pm