

**Library Board of Trustees Meeting**  
**Thursday, December 16, 2021**

1. Call to Order at 7:02 by Treasurer Mary Beth Kane. In attendance, Vice President Eric Walton, Treasurer Mary Beth Kane, Trustees Elizabeth Campion and Veronica Salciccioli, and Director Kristen Valyi-Hax.  
President Frank Sosnowski listened to the meeting from his home in Harper Woods.
2. Approval of Meeting Agenda: Motion made by Veronica Salciccioli, seconded by Elizabeth Campion. Motion passed.
3. Approval of Minutes from the November 18, 2021 meeting. Two typographical errors in section 6.B. were noted. Elizabeth Campion made a motion to approve the minutes with the corrected errors. Seconded by Veronica Salciccioli. Motion passed.
4. Reports
  - A. Board President's Report. Frank Sosnowski delivered his last President's Report. He expressed regret that he could not attend in person. He never expected or desired to be the President. He was grateful that once he took on the position he received support, encouragement, and wonderful leadership from Kristen Valyi-Hax.
  - B. Treasurer's Report: Submitted on paper. Kristen Valyi-Hax noted that the Fund Balance is 100% above expected in part because of Insurance money that is yet to be spent on the flood restoration.
  - C. Staff Reports: Submitted on paper. Kristen Valyi-Hax confirmed that Alicia Hilgers is only using publisher approved stories in her recorded storytimes.
5. Ongoing Business
  - A. Lower Level Update: Acting City Manager John Szymanski, Guest Speaker.
    1. Mr. Szymanski shared that the Michigan Municipal League Insurance Adjusters estimate repairs will cost between \$200,000 to \$400,000 in total. The loss adjusters also held back \$45,000 for depreciation until the city institutes preventative measures like backflow drains.
    2. Szymanski addressed correspondence between himself and the city attorney regarding a possible signed contract with Jarvis Property Restoration. He clarified that the document signed by the library director was believed to be an agreement to do immediate work like removing moldy carpet, and not a construction contract.
    3. The city attorney and the Michigan Municipal League attorney agree that the document was not a binding legal contract.
    4. Moving forward, the city is preparing a scope of work that they hope to publish for bid submissions soon. It is the hope that the work would be completed in the spring.
    5. Board member Veronica Salciccioli expressed concern with the tone that cast director Valyi-Hax in a negative light. Elizabeth Campion also expressed concern at the slow pace the city has moved so far. The flooding occurred almost six months ago and the scope of work is not yet complete.
    6. There was additional discussion about the possibility of grant money through FEMA and ARPA.

6. New Business
  - A. MI 83 TLC Kits. (Description submitted on paper). The Library Network has received ARPA grant funding for early literacy kits for libraries.
  - B. 2022 Library Board Meetings (draft calendar submitted on paper). Elizabeth Campion moved to accept the proposed 2022 meeting schedule, seconded by Veronica Salciccioli. Motion passed.
  - C. Library Achievements 2021 (submitted on paper). Mary Beth noted how much was accomplished despite all the challenges of the flooding, pandemic, etc.
  - D. Election of Officers. Veronica Salciccioli put forward a motion to nominate Elizabeth Campion as President, Eric Walton as Vice President, and Mary Beth Kane as Treasurer. Eric Walton seconded the motion. Motion carried.
  - E. Panic Button Installation. Submitted on paper. Pointe Alarm submitted a quote for panic buttons to be installed at the library at the cost of \$1197 as well as a \$39/month monitoring fee. Kristen noted that some of the staff expressed concern about being in the library in the evening and that panic buttons would make them feel safer. Pointe Alarm currently maintains alarms at the library and city hall. Mary Beth Kane moved to accept the bid from Pointe Alarm for panic buttons at the library, seconded by Veronica Salciccioli. Motion carried.
7. Call to Public: No public present
8. Call to Board:
  - A. Frank Sosnowski requested prayers for his family. Both he and his wife are experiencing health issues. His wife has been in the hospital, and expected to move imminently to a rehabilitation facility. It is difficult for them to be apart at this time.
  - B. Eric Walton expresses thanks for Kristen Valyi-Hax efforts to keep him informed when he was unable to attend meetings.
  - C. Elizabeth Campion asked about the status of the Eastland Mall statues. No official update but it appears that the Detroit Historical Museum is taking them temporarily.
  - D. Frank Sosnowski inquired about the status of the Friends of the Library. Kathleen Carlson indicated that Mary Kingston is remaining as president of the Friends but they want to wait to have a meeting until after the lower level is repaired.
  - E. Mary Beth Kane thanked everyone for their support following her mother's death. It has been a difficult time for her.
9. Adjournment at 8:30 PM by Mary Beth Kane.