

Harper Woods Public Library Board of Trustees
December 17, 2020

1. Call to Order at 7:02 PM by Frank Sosnowski. Present: President Frank Sosnowski, Vice President Eric Walton, Treasurer Mary Beth Kane, Trustees Veronica Saliccioli and Elizabeth Campion, Director Kristen Valyi-Hax.
2. Approval of Meeting Agenda. Elizabeth motioned to approve, seconded by Mary Beth Kane. Voice Vote: Veronica Saliccioli-Aye, Elizabeth Campion-Aye, Eric Walton – Aye, Frank Sosnowski- Aye, Mary Beth Kane – Aye. Motion carried.
3. Approval of the Meeting Minutes from November 19, 2020. Notes that 6.C the word ‘budget’ should be changed to closed. Mary Beth Kane made a motion to approve the corrected minutes, seconded by Mary Beth Kane. Voice Vote: Veronica Saliccioli-Aye, Elizabeth Campion-Aye, Eric Walton – Aye, Frank Sosnowski- Aye, Mary Beth Kane – Aye. Motion carried.
4. Reports:
 - A. Board President: Frank Sosnowski visits as he can and checks in with Kristen Valyi-Hax by phone. He appreciates the Take and Make Craft Kits the library has been preparing and sharing as a way to maintain connection to the community. He is also grateful the library can do copying and faxing (when the fax machine is working) for patrons.
 - B. Treasurer’s Report: Submitted on paper. It was noted that the library has not yet received the Overdrive bill for digital downloads and there is a large amount in tax adjustments at this time.
 - C. Staff Reports: Submitted on paper.
5. Ongoing Business
 - A. Fire Alarm: Kristen Valyi-Hax asked a representative from Detroit Fire Company about moving the bill into the 2021 fiscal year and was told it would be no problem. The library will pay the quoted price. Kristen Valyi-Hax informed the board that she opted not to get other quotes because the Detroit Fire Company already works with the city. Eric Walton made a motion to approve the work and contract with the Detroit Fire Company to monitor and improve the library’s fire alarm system. Elizabeth Campion seconded. Voice Vote: Veronica Saliccioli-Aye, Elizabeth Campion-Aye, Eric Walton – Aye, Frank Sosnowski- Aye, Mary Beth Kane – Aye. Motion carried.
 - B. COVID-19 Update: The library continue curbside service through January 6, unless there is a post-Christmas spike in numbers necessitating continuation of closure of the building to the public.
6. New Business

- A. Corrected Board Members Information. Submitted on paper. Noted that while Elizabeth Champion has informed the city clerk of her willingness to serve as a trustee she has not yet heard confirmation of reappointment.
 - B. 2021 Library Board Meetings. Submitted on paper. Corrected to state 2021 instead of 2020. Mary Beth Kane made a motion to accept the 2021 schedule. Veronica Salciccioli seconded the motion. Voice Vote: Veronica Salciccioli-Aye, Elizabeth Champion-Aye, Eric Walton – Aye, Frank Sosnowski- Aye, Mary Beth Kane – Aye. Motion carried.
 - C. Library Achievements 2020. Submitted on paper.
 - D. Board Positions: Frank Sosnowski opened the discussion by asking the board members if they feel they are asked to do too much or too little. He also asked if members feel their time and skills are valued. Mary Beth Kane and Eric Walton both expressed gratitude for the opportunity to serve the library and the community. Veronica Salciccioli mentioned that the global pandemic has limited service opportunities.
Kristen Valyi-Hax is grateful the board is not contentious. Members are interested in supporting the library and community without pushing an additional agenda.
 - E. Following the discussion of board service and those currently serving in titled roles, Elizabeth Champion made a motion to re-elect the slate of candidates with Frank Sosnowski as President, Vice President Eric Walton, and Treasurer Mary Beth Kane. The motion was seconded by Veronica Salciccioli. Voice Vote: Veronica Salciccioli-Aye, Elizabeth Champion-Aye, Eric Walton – Aye, Frank Sosnowski- Aye, Mary Beth Kane – Aye. Motion carried.
Frank Sosnowski followed the election by asking Elizabeth Champion if she will continue to record the meeting minutes. She agreed.
7. Call to Board
- A. Eric Walton expressed hope that when COVID is over we can all get together for coffee or something and an opportunity to get to know each other.
 - B. Veronica Salciccioli expressed her gratitude for automatic renewals of library materials.
8. Call to Public: No public present.
9. Adjournment at 7:55 pm by Frank Sosnowski.