

**Library Board of Trustees Meeting**  
**December 12, 2019**

1. Call to order at 7:05 PM  
Present: Vice President Eric Walton; Treasurer Mary Beth Kane; Trustees Veronica Salciccioli, Elizabeth Campion; Director Kristen Valyi-Hax.
2. Approval of Meeting Agenda: Mary Beth Kane made a motion to approve. Elizabeth Campion seconded the motion. All in favor
3. Approval of Meeting Minutes from November 21, 2019. Mary Beth Kane made a motion to approve. Elizabeth Campion seconded the motion. All in favor
4. Reports:
  - A. Board President's Report: via an email sent to Eric Walton, Frank Sosnowski visited the library weekly and everything was running smoothly. He also expressed his intention to serve another term on the library board and his desire to do so as board president.
  - B. Treasurer's Report: On paper. Kristen Valyi-Hax pointed out that the November budget appears to show that the library is over-budget in several areas. She noted that this was because city's finance department amended the city budget and reduced the allotted budget on several accounts. The orders have already been placed, unaware of the adjusted budget.
  - C. Staff Reports: On paper.
5. Ongoing Business
  - A. Strategic Plan: Kristen Valyi-Hax has had three meetings with Camille and Becca (youth librarians) which she will write up for January. She has two more meetings planned with other staff.
  - B. Virtual Library Card: Kristen Valyi-Hax spoke with a RESA Librarian who was enthusiastic about helping Harper Woods Library connect with the HW Schools for the virtual library cards.
6. New Business
  - A. SLC Annual Update Breakfast. Kristen Valyi-Hax wishes to encourage board members to attend at the Clinton Macomb Main library on December 16 at 9:30 AM.
  - B. 2020 Library Board Meetings: On paper. Mary Beth Kane made a motion to accept the 2020 Library Board Meeting Schedule. Veronica Salciccioli seconded the motion. All in favor.
  - C. Library Achievements 2019: On paper
  - D. Election of Officers: Elizabeth Campion made a motion to vote to retain the slate as it is: Frank Sosnowski, President  
Eric Walton, Vice President  
Mary Beth Kane, Treasurer

and vote for each of these board members to serve another term in these positions Veronica Saliccioli seconded the motion. All in favor.

E. 2020 Budget: On paper.

7. Call to Board: Elizabeth Campion wished all present a Merry Christmas and a Happy New Year

8. Public Comment:

A. Resident Tawanna Urquhart had some questions about city issues like the end of city-wide recycling and the lack of snow-plowing in November. Those present shared their knowledge with Ms. Urquhart, and gave her some information on upcoming city council meetings.

B. Camille Brewer, Youth librarian spoke with the board about the Strategic Plan she has been working on with Kristen Valyi-Hax. She likes the Service Points in the plan but she is concerned that there are not enough resources behind the plan for it to be effective. Camille seeks assurance from the Board that we will work with the director to provide consistency in leadership to improve youth literacy. She has contacts at several foundations and she can use them if the board and Kristen Valyi-Hax assist with the forms and grant writing. The board fully supports this idea and will support Kristen Valyi-Hax in creating the structure required but they also express concern about time availability for such a commitment.

9. Adjournment: 8:25pm by Eric Walton