

Library Board of Trustees Meeting
Thursday, December 13, 2018 at 7PM

1. Call to Order at 7:05 PM by Board Vice President Eric Walton.
Present: Vice-President Eric Walton, Treasurer Mary Beth Kane, Trustee Veronica Salciccioli, Library Director Kristen Valyi-Hax
Excused: President Frank Sosnowski, Trustee Elizabeth Campion
2. Approval of Meeting Agenda: Mary Beth Kane made a motion to approve. Veronica Salciccioli seconded the motion. All in favor
3. Approval of Minutes from November 15, 2018. Mary Beth Kane made a motion to approve. Veronica Salciccioli seconded the motion. All in favor
4. Reports:
 - A. Board President's Report: There was no report since Frank Sosnowski did not attend the meeting.
 - B. Treasurer's Report: Submitted on paper
 - C. Staff Reports: Submitted on paper.
5. Ongoing Business
 - A. Strategic Plan: Kristen Valyi-Hax submitted a draft for the library's Vision Statement, Mission Statement, and Core Values. She also submitted the committee's work on the service response's audiences and benefits. The next step is to meet with staff to set goals and objectives to fulfill these service responses.
 - B. Local Non-Resident Cards for Local Students: This is still a work in progress.
 - C. Board Meeting Dates Revision: Kristen Valyi-Hax requested that the September 2019 meeting be held on September 26 instead of September 19 due to plans she has on September 19. The board agreed to the change.
6. New Business
 - A. End DVD Checkout Fees – Kristen Valyi-Hax suggested ceasing to charge patrons to check out new DVDs. Charging a fee to check out DVDs started years ago when people were accustomed to going to stores to rent videos and DVDs. As time has passed, video stores have closed and many people stream movies and other content on the internet. Therefore, fewer patrons are willing to pay money to rent new DVDs, and the library's circulation numbers are not as high as they could be on such popular movies. Furthermore, the library's DVDs are purchased with local tax dollars just like new books, new magazines, and new music CDs, but the patrons never had to pay to check out these items. She can see no reason why DVDs should be treated differently. Veronica Salciccioli made a motion to cease collecting rental fees for new DVDs effective January 1, 2019, seconded by Mary Beth Kane. Motion carried.

- B. Challenges for getting a new youth librarian: The library has a youth services librarian position that has been vacant for the three months that it has been open because there have been no applicants. Kristen shared a spreadsheet that listed the multiple postings from nearby libraries for youth services librarians. The Harper Woods Public Library youth services position has lower pay or fewer hours/week than the other ten libraries except one (which is the same as HPW's). The board and director will have to try to find a way to make our positions competitive and desirable.
 - C. Election of Officers – Mary Beth Kane made a motion to table the election to the January 2019 meeting, seconded by Veronica Salciccioli. Motion carried.
 - D. Library Achievements 2018: Submitted on paper. Highlights include strategic planning, revisions of several library policies, and welcoming Veronica Salciccioli to the board.
7. Call to Board
- A. The board requested that they discuss Unique Management, a collection agency that works with libraries who have patrons with very overdue materials or fines in excess of \$25 at the January meeting.
8. Public Comment: No public present
9. Adjournment: Meeting adjourned at 7:51 by Board Vice President, Eric Walton.