

Library Board of Trustees Meeting
October 13, 2022

1. Call to Order at 7:05 pm. Present: Elizabeth Campion President, Mary Beth Kane Treasurer, Veronica Saliccioli Trustee, Kristen Valyi-Hax Director.
Absent: Eric Walton and Frank Sosnowski
2. Approval of Meeting Agenda. Veronica Saliccioli made a motion to approve, seconded by Mary Beth Kane. Motion carried.
3. Approval of Minutes from September 15, 2022 meeting. Mary Beth Kane made a motion to approve. Seconded by Veronica Saliccioli. Motion carried.
4. Reports:
 - A. Board President's Report: Elizabeth Campion attended the City Council Meeting on September 19. She was pleased that the council approved the bid for the lower level renovation without discussion and the project can move forward. She also appreciated that the director Kristen Valyi-Hax, Veronica Saliccioli, and Mary Beth Kane also attended.
 - B. Treasurer's Report: Submitted on paper. Veronica Saliccioli inquired about the increase in non-resident user fees. The director explained these fees are returning to pre-pandemic levels so they are much higher than they had been in 2020 and 2021.
 - C. SLC Representatives Report. Absent. It was suggested that the Report be submitted on paper even if the Representative Eric Walton is unable to attend.
 - D. Staff Reports: Submitted on paper
5. Ongoing Business:
 - A. Lower level update: BMSCat Jarvis has named a project manager named Mike Fuqua. They did a walkthrough and the carpet is to be ordered immediately. There is a Zoom Meeting scheduled for October 14 for Kristen Valyi-Hax with representatives of FEMA and BMSCAT Jarvis.
 - B. Courtesy Card for students: No update at this time.
 - C. Transition to Polaris library software system. It is going okay, but there are quirks, and when one problem gets fixed, another appears.
6. New Business
 - A. Trustee Manual Chapter 14: Libraries and the Law. We read through the section together. One interesting thing we learned is that we should not Reply All in emails discussing Board business.
7. Call to Public: None present
8. Call to Board:
 - A. Veronica Saliccioli inquired about Frank Sosnowski's health and the loss of his wife. Mary Beth Kane and Elizabeth Campion both visited the funeral home, but Mary Beth was able to see Frank. He was very pleased to see Mary Beth Kane. Mayor Kindle and Councilwoman Sawicki also stopped by and he appreciated their

- concern. It was proposed that we purchase a plaque honoring Frank's enduring commitment to the Harper Woods Library.
- B. Veronica Saliccioli also inquired about the hiring of a new City Manager. Mary Beth Kane shared that the agenda for the special council meeting had not been prepared properly and there was a tie vote to move the issue off of the table and into an action item. It remains tabled until the next city council meeting.
 - C. Elizabeth Campion strongly encouraged the Budget Committee to please set a date before the November meeting.

9. Call to Public: None

10. Call to Board: None

11. Adjournment at 8:20 by President Elizabeth Campion.