

**Library Board of Trustees Meeting
October 15, 2020**

1. Call to Order 7:01 PM by Frank Sosnowski.
Present: President Frank Sosnowski, Treasurer Mary Beth Kane, Trustee Veronica Salciccioli; Director Kristen Valyi-Hax
Absent: Eric Walton, Elizabeth Campion
2. Approval of Meeting Agenda: Veronica Salciccioli made a motion to approve, seconded by Mary Beth Kane. Voice vote: Frank Sosnowski-aye, Veronica Salciccioli-aye, Mary Beth Kane-aye. Motion carried.
3. Approval of Meeting Minutes from September 17, 2020. Grammatical errors corrected on section 6. Mary Beth Kane made a motion to approve the corrected minutes, seconded by Frank Sosnowski. Voice vote: Frank Sosnowski-aye, Mary Beth Kane-aye, Veronica Salciccioli-aye. Motion carried.
4. Reports:
 - A. Board President's Report: Frank Sosnowski continues to visit and everything is going smoothly.
 - B. Treasurer's Report. Submitted on paper.
 - C. Staff Reports: Submitted on paper.
5. Ongoing Business
 - A. New Logo—Kristen showed the proofs of the two signs that the library is having printed by Sir Speedy. The board expressed enthusiasm for the signs.
6. New Business
 - A. Next Level of Pandemic Reopening: Kristen shared the Reopening Phases document to discuss if it was time to consider going up to the Level 5 response, Six-Foot HWPL. After looking at the actions at that level, the board decided to continue at Stage 4, Grab and Go HWPL.
 - B. COVID-19 Patron Survey - Kristen shared the results of the COVID-19 Survey that the library hosted. The survey had 37 responses, which had some interesting results. Nearly 40% of respondents are already visiting the library, and over 60% said that they were interested in virtual programs. Programs such as author presentations, cooking demonstrations, and health and wellness programs were among the most desired. Comments from the survey included requests for more computer time and gratitude for being open and keeping people safe.
 - C. Short-Term Strategic Plan – Kristen has met with Suzanne and Becca to discuss potential services for a short-term strategic plan. She will have a draft available for the November Board meeting.
 - D. Hiring New Librarians & Page – Kristen stated that she had held off hiring new librarians and a page because of concerns that there may be another wave of COVID-19 cases. It would be difficult to hire new staff and then go into another lockdown. However, this may be the time to go ahead and hire new people. The board agreed.

7. Call to Board
 - A. No discussion.
8. Call to Public
 - A. None present.
9. Adjournment at 7:50 PM by Frank Sosnowski.