

Library Board of Trustees Meeting  
Thursday, September 15, 2022

1. Call to order at 7:04 PM. Present: Elizabeth Campion, President; Mary Beth Kane, Treasurer; Frank Sosnowski, and Veronica Salciccioli, Trustees; Kristen Valyi-Hax, Director.  
Absent: Eric Walton.
2. Approval of Meeting Agenda: Motion made by Veronica Salciccioli. Seconded by Mary Beth Kane. Motion carried.
3. Approval of Minutes from August meeting. Motion made by Veronica Salciccioli. Seconded by Frank Sosnowski. Motion carried.
4. Reports:
  - A. Board President's Report: Submitted on paper
  - B. Treasurer's Report: Submitted on paper
  - C. SLC Representatives Report: Not present
  - D. Staff Reports: Submitted on paper. In addition, the library has been more short-staffed than usual. The Director is working to post job postings soon.
5. Ongoing Business
  - A. Lower Level Update: The library received three bids for the lower level work. They were from Vargo Building Company (\$245,752.77), BMS CAT Jarvis (\$239,499.31), DCR Services and Construction Inc. (\$398,700). Because BMS CAT Jarvis submitted the lowest responsive bid at \$239,499.31, Veronica Salciccioli made a motion to select BMS Cat/Jarvis. It was seconded by Frank Sosnowski. Voice vote as follows:  
Frank Sosnowski: Aye  
Veronica Salciccioli: Aye  
Mary Beth Kane: Aye  
Elizabeth Campion: Aye. Motion carried.
  - B. Courtesy Card for Students: Delivered Teacher Appreciation Baskets to the local schools. Still working on the cards.
  - C. Transition to New Library System: SLC says the process is proceeding smoothly. The library will be closed on Monday, Sept 19 for staff training on the new system.
6. New Business
  - A. Trustee Manual Chapter 13: Public Library Establishment Types
  - B. Invoice from Vargo Building Company for assistance in preparing the Bid request. The invoice is reasonable compared with other companies doing this kind of work. It will be paid out of the insurance monies.
7. Call to Public: Ron Jackum attended to inquire about the Lower Level Restoration. He was concerned about the restoration of the Heritage Room, the time it will take for the work to be done, and the source of the money to pay the costs. Kristen Valyi-Hax answered his questions.

8. Call to Board: Veronica Saliccioli noted that her husband is very pleased with the staff, particularly Donna. She also wondered if we could look into hiring retired librarians to ease the staffing shortage. She also inquired about Back to School Nights. Mary Beth Kane volunteered to contact the schools.

Elizabeth Campion inquired about the Budget Committee. They hope to meet the week of September 26.

9. Meeting adjourned 7:54 PM