

Library Board of Trustees Meeting
Thursday, September 16, 2021

Call to Order at 7:02 by President Frank Sosnowski. Present: Frank Sosnowski, Vice President Eric Walton, Treasurer Mary Beth Kane, Trustees Elizabeth Campion and Veronica Salciccioli, Director Kristen Valyi-Hax

1. Approval of Meeting Agenda: Elizabeth Campion moved to approve the Agenda. Seconded by Eric Walton. Motion carried.
2. Approval of Minutes from August 19, 2021. Mary Beth Kane motioned for approval. Seconded by Veronica Salciccioli. Motion carried.
3. Reports
 - A. Board President's Report:
 1. Frank Sosnowski expressed regret that the City Council discussed the basement flooding situation without notifying Kristen Valyi-Hax. Mary Beth Kane commented that she believed a member of the public brought the subject up at the Council meeting. He is pleased that some forward motion is happening toward restoring the lower level.
 2. Frank Sosnowski shared that his health is prompting him to step down from the Board President position in December, 2021.
 - B. Treasurer's Report: Submitted on paper.
 1. Veronica Salciccioli asked about the line item for donations. Kristen Valyi-Hax responded that some of the donations were members of the public in response to the damage in the lower level to purchase new books when possible. Frank Sosnowski had also made a donation in memory of his friend to purchase a selection of books, mostly Large Type. The library is also still spending monies from the 2020 bequest.
 2. Mary Beth Kane asked about the insurance and bond costs. Kristen Valyi-Hax surmises that the prices have increased. She will look into it further.
 3. The penal fines were due to be paid on August 1, but reviewing the records demonstrates they are never paid on time. The expectation is for around September 23.
 - C. Staff Reports submitted on paper.

Kristen Valyi-Hax attended a security meeting and hopes to have Panic Buttons at all service desks. The staff will also attend an Active Shooting training session.
4. Ongoing Business
 - A. Lower Level Update. There was a visit from the past week and next week work is set to begin to install backflows, drainage, a relief pump and backup generator. Mary Beth Kane inquired if the Board members should reach out to City Council to try to increase the pace. Kristen Valyi-Hax said not at this time.

- B. CARES Act Grant. Kristen Valyi-Hax has received the 3 laptops and cases that were purchased with the CARES Act Grant. They will be available for checkout to Harper Woods Residents and library staff.
- 5. New Business
 - A. 30th Anniversary Acknowledgment: Suzanne Kent and Ronna Gillis. Suzanne Kent was present to receive the roses, gifts, and letters of appreciation from the board and the library to both Suzanne Kent and Ronna Gillis for their many years of dedicated service. The letters can be submitted on paper.
 - B. Library Board Manual—Section 2 Discussion Bylaws. Important to reiterate the bylaws and pay attention to certain protocols the Board has not been lax about following. There will be a concerted effort to host Call to Public before Call to Board on the agenda. There was a reminder about remaining quiet during public statements and following Roberts Rules of Order.
- 6. Public Comment: Suzanne Kent shared that she has been tasked with re-envisioning the Heritage Room post-flood to make it more accessible to more people.
- 7. Call to Board. None
- 8. Adjournment at 8:30 pm.