

Library Board of Trustees Meeting
Thursday, September 26

1. Call to Order at 7:03 pm by Frank Sosnowski. Present: Vice President Eric Walton, Trustee Elizabeth Campion, Library Director Kristen Valyi-Hax.
Absent: Veronica Salciccioli, Mary Beth Kane
2. Approval of Meeting Agenda: Frank Sosnowski suggested item 6. E “Discussing the Public/Media Relations Policy” to be added to the agenda. He made a motion to approve the amended agenda. Eric Walton seconded the motion. All in favor.
3. Approval of Minutes from August 15, 2019. Elizabeth Campion moved to approve seconded by Frank Sosnowski. All in favor.
4. Reports
 - A. Board President’s Report: Frank Sosnowski has visited weekly and all is in order.
 - B. Treasurer’s Report: Submitted on paper. Kristen Valyi-Hax added that she met on Wednesday, September 25 with City Manager Joe Rheker and Finance Director John Szymanski to discuss the 2020 budget. Kristen informed them her #1 priority is staff raises. She asked again about her ability to provide these raises since the library has a dedicated millage. She was informed that even with the millage, staff pay must be cohesive across the city. The city union employees are currently in arbitration with the city and the results of that in the coming weeks or months will affect budget wage plans going forward.
 - C. Staff Reports: On paper
5. Ongoing Business
 - A. The calendar for Strategic Planning will be available in October.
 - B. ConnectED/Virtual Library Card. Kristen Valyi-Hax has reached out to the HW superintendent again with no response. She did hear from the new point person at Chandler Park Academy and will respond soon.
 - C. Bequest: Kristen Valyi-Hax met with the youth librarians to discuss options for using the bequest. They suggested renaming the Story Time room rather than purchasing a brick paver and providing the room with a new TV. They also plan to update youth biographies, as well as purchase VOX and Large-type books.
6. New Business
 - A. Allowing students to get a guest pass with their School ID. It could be a precursor toward Virtual Library Card. There is a question if those with outstanding fines could have access. Under Virtual Library Card they will be able to log in even if they have a card with fines; however, that violates current library policy. Kristen Valyi-Hax will discuss this with staff.
 - B. SLC Staff/User Fees: The cost to HPW has risen from \$4317.75 per quarter to \$4390.20 per quarter.

- C. Closed POD. Suburban Library Cooperative has arranged for member libraries to become a Closed Point of Distribution in case of a medical emergency like a pandemic. There would be no fee to staff or their families to receive treatment at the library. Harper Woods library staff members are already participating, and library board members are invited to participate as well.
 - D. GO Library Program: SLC has started inviting local restaurants to offer discounts to diners who present a library card.
 - E. Discussing the Public/Media Relations Policy. Upon reflection, the existing policy was not strictly followed. Frank Sosnowski wants us to consider ways to diffuse situations in the future, possibly by including standardized wording to indicate serious intent without unintentionally accepting responsibility. Kristen Valyi-Hax would like to research this more.
- 7. Call to Board: Elizabeth Campion mentioned that she attended the Harper Woods City Council candidate forum hosted by the League of Women Voters. She specifically asked candidates about pay raises to determine who was most empathetic and interested in finding ways to increase wages.
 - 8. Public Comment: No public
 - 9. Adjournment at 8:15 pm by Frank Sosnowski.