

Library Board Trustees Meeting
September 20, 2018

1. Call to Order at 7:03 PM by Frank Sosnowski.
Present: Board President Frank Sosnowski, Vice President Eric Walton, Treasurer Mary Beth Kane, Trustee Elizabeth Campion. Library Director Kristen Valyi-Hax
Absent: Veronica Salciccioli
2. Approval of Meeting Agenda: Mary Beth Kane moved to approve the agenda. Elizabeth Campion seconded the motion. All in favor.
3. Approval of Minutes from August 18, 2018 Meeting. Mary Beth Kane moved to approve the minutes. Frank Sosnowski seconded the motion. All in favor.
4. Reports:
 - A. Board President's Report: Frank has been visiting and he is concerned about the recent leaks in the Heritage Room and the Children's Area. He attended the Tryone Elementary Parents' Night with Kristen Valyi-Hax.
 - B. Treasurer's Report: Submitted on paper.
 - C. Staff Reports: Submitted on paper. There was some discussion of the recent leaks. If one of the leaks was caused by the sprinkler system, how is that avoided next spring? If there is a problem with the structure of the plumbing since the building was built, what can reasonably be done to fix the problem? Kristen Valyi-Hax will speak to DPW about these questions. Once she has answers she will send an FYI message to City Manager Joe Rheker.
5. Ongoing Business:
 - A. Strategic Plan: There was a Strategic Plan meeting on September 13 attended by Mary Beth Kane, Eric Walton, Frank Sosnowski, and Kristen Valyi-Hax, as well as two community members. The next meeting will be held soon to finalize the goals and then the director and staff will work to set up the tasks to meet the goals. Projected completion of the plan is for December 2018.
 - B. Local Non-Resident Cards for local students: Kristen Valyi-Hax is having meetings and creating a plan for a pilot project to give library cards for students within Harper Woods who do not live in the district. The project will be promoted as a way to help students achieve academic goals and develop a life-long affinity for libraries. Student library cards will need to be renewed annually and the student will need to provide proof that they go to school in Harper Woods. Otherwise, all other library policies will apply.
6. New Business
 - A. Carpet Cleaning: Given the recent leaks now is a good time to get the carpets cleaned. Kristen Valyi-Hax presented a bid from Modernistic who did the last

cleaning. Eric Walton made a motion to approve the bid and go forward with the carpet cleaning. Mary Beth Kane seconded the motion. All in favor.

7. Call to Board: No comments
8. Call to Public: No public present
9. Adjournment: By Frank Sosnowski at 8:05 PM.