

Harper Woods Library Board Meeting
19601 Harper Woods, MI
Thursday, June 20, 2024

- 1. Call to Order** by Vice President, Mary Beth Kane at 7:00 pm. Present: Treasurer, Melissa Henry; Trustees, Malika Williams, Bobby D. Lewis; Director, Kristen Valyi-Hax.
Absent: President, Eric Walton

- 2. Approval of Meeting Agenda.** Motion to approve by Mary Beth Kane, seconded by Malika Williams. Motion carried.

- 3. Approval of Minutes:** Motion to approve minutes from May 16 meeting by Malika Williams, seconded by Bobby D. Lewis. Motion carried.

- 4. Reports**
 - A. President's report:** There was no report since the President was absent.
 - B. Treasurer's report:** Submitted on paper.
 - 2019 Bequest Information** – The Board discussed the bequest made by Helen Cherensky in 2019. The library received \$34,188.31 from her estate which was put into the library's Miscellaneous Line Item instead of the Donations line item. Melissa Henry asked if it would be possible to move that amount into the correct line item, and Kristen Valyi-Hax said she would ask. Kristen also shared an Excel spreadsheet listing the purchases that have been made so far. As of now, there remains \$27,685.42 left in the bequest. Kristen was asked make it so that those purchases show up correctly on the monthly R&E reports. Kristen said that she believes that the total still appears in the library's fund balance and that purchases would simply come out of that, but she will reach out to find out.
 - C. Suburban Library Cooperative Representative Report** – There was no report this month.
 - D. Staff report** – Submitted on paper.

- 5. Ongoing Business**
 - A. Lower Level Update** – The lower level is open and has hosted youth and adult programs. Kristen stated that this would be the last time that this item is listed on the agenda unless another specific topic needs to be resolved.

 - B. Teen Area Electric Fixture** – A team from Safety One Electric was present at the library to install new lights for the teen area. Based on how it is installed, there needs to be one more matching fixture to light the corner by the window when it is dark. Kristen has ordered that fixture and will have it installed as soon as possible.

 - C. Library Speakers Repair** – Kristen Valyi-Hax delegated the task of having the speakers repaired. She wants to make sure that the quote from April. As of this meeting, the company representative has not responded.

 - D. Library Board Responsibilities Clarification** – The Board reviewed the answers from the city's attorney about the questions sent in May. Questions 1-5 were clearly

understood. Question 6 regarded the library's fiduciary responsibility and whether the library has a Board of Trustees or a Board of Directors. Local ordinance and state law refers to the group as a Board of Directors. The bylaws describe the group as a Board of Trustees. The question is why the bylaws say trustees. The Board directed Kristen to find out what it would take to make the bylaws change from Board of Trustees to Board of Directors to match state law and local ordinances. Question 7 regarded the Library Board's fiduciary control. The attorney reiterated that it is set out by state law.

6. New Business

There was no new business.

- 7. Call to Public** – Dawn Drozd announced that another member of the League of Women Voters will take over for her observing responsibilities. She resigned the task to become the President-Elect. The League of Women Voters has an Observer Corps who attend public meetings and take notes. The Corps is primarily looking for issues with Sunshine Laws and Open Meetings Act problems. She also noted that League of Women Voters might be able to help with the library's upcoming participation in National Voter Registration Day on September 17.

- 8. Call to Board** – Melissa Henry announced that she is resigning from the Library Board.

Mary Beth Kane thanked Melissa for serving on the Board.

- 9. Adjournment** – Meeting adjourned at 8:07 pm.