

Harper Woods Library Board Meeting
19601 Harper Woods, MI
Thursday, June 16, 2023

1. **Call to Order** by Eric Walton, Board President at 7:01 pm. Present: Vice President, Mary Beth Kane; Treasurer, Veronica Salciccioli; Trustee, Malika Williams, Melissa Henry; Director, Kristen Valyi-Hax.
2. **Approval of Meeting Agenda.** Motion to approve with addition by Veronica Salciccioli and seconded by Mary Beth Kane. Motion approved.
3. **Approval of Minutes:** Motion to approve minutes with corrections from May 18, 2023 meeting by Veronica Salciccioli, seconded by Mary Beth Kane. Motion approved. Motion to approve minutes from the June 7, 2023 Special Meeting by Mary Beth Kane, seconded by Malika Williams. Motion approved.
4. **Reports**
 - A. **President's report:** Eric Walton stated that he is focusing on reading Robert's Rules of Order to understand running meeting, as well as reading minutes of the Board's prior meetings to get caught on the new responsibilities of being Board President.
 - B. **Treasurer's report:** The board reviewed the Revenue and Expenditures report. The library is in good shape at this time.
 - C. **SLC Representative Report** – Eric reported that the Suburban Library Cooperative Board is postponing discussions for Mallorie DeVilbiss' performance evaluation. SLC hosted a Trustee Event to allow trustees to get to know each other and find out what is happening at SLC.
 - D. **Staff report** – Given on paper.
5. **Ongoing Business**
 - A. **Lower Level Update** – Kristen reported that some contracted staff from Jarvis arrived the previous week to begin the heavy work of reinstating the lower level. The storage bins in the parking lot have been nearly all cleaned out. Items from the Heritage Room are being evaluated and moved around. The Storytime Room has a new outlet for a new television. The walls on the stairs and the cubbyholes have been carpeted. Boxes containing files and many other items are in the process of being sorted out.
 - B. **Courtesy Cards for Students** – The Board elected to table this until the August meeting.
 - C. **2023 Millage** – The language for the ballot was approved at the June 12 City Council Meeting. Kristen received an email from Sharon DeWaele-Persichini stating that the language in the ballot must be under 100 words so she gave us revised language. Kristen stated that she will follow up since she thought the language must contain the amount of revenue that the millage would generate in its first year.
6. **New Business**

A. New Library Board Member – Melissa Henry introduced herself to the group. She has lived in Harper Woods for about six years and is a librarian, though not currently working in a library. She missed the environment and volunteered to be a Board Member when the opportunity arose. Everyone who is present welcomed her.

B. New Wifi Access Points – Our wifi access points – the machines that let us provide wireless internet at the library – have reached their end of life and need to be replaced.

Aerohive, the company that made our current AP's, was recently acquired by another company named Extreme. Extreme has said that although our current AP's are still working, they will no longer provide technical support for them. Once they stop working, we would have to buy AP's or risk not having wireless access in parts of the library. Our patrons and staff rely on this access.

This is happening to all SLC libraries, and we all have to buy new AP's. Here are the prices for the new Access Points:

Area	Model No.	Price
Adult Reference	AP305c	\$575
Children's Area	AP305c	\$575
Community Room	AP305c	\$575
Heritage Room	AP410c	\$875
Main Entrance	AP410c	\$875
Total		\$3475

Kristen noted that this is a price coming through a group purchase from the Suburban Library Cooperative, and the price may go down. This price does not include installation – SLC hasn't received that yet – and there is a \$99 per year maintenance fee for each AP (this won't begin until the second year). Eric Walton asked how long the new APs would last, and Kristen stated that the ones currently in the library have been there at least as long as the 7.5 years she has worked at the library.

Mary Beth Kane made a motion to approve the purchase of the new access points, seconded by Eric Walton. Roll call vote:

- Eric Walton – Yes
- Malika Williams – Yes
- Veronica Salciccioli – Yes
- Melissa Henry – Yes
- Mary Beth Kane – Yes

The motion is approved.

7. **Call to Public** – None.
8. **Call to Board** – No responses from Call to Board.

9. **Adjournment** – Meeting adjourned at 8:02 pm