

Library Board of Trustees Meeting
Thursday, June 17, 2021

1. Call to Order 7:02 pm by Frank Sosnowski, Board President. Present: Vice President Eric Walton, Treasurer Mary Beth Kane, Trustee, Elizabeth Campion, Director Kristen Valyi-Hax. All attending in Harper Woods at the time of the meeting.
Absent: Veronica Salciccioli
2. Approval of Meeting Agenda. Motion to approve by Eric Walton. Seconded by Mary Beth Kane. Voice Vote: Eric Walton (Aye), Frank Sosnowski (Aye), Elizabeth Campion (Aye), Mary Beth Kane (Aye).
3. Approval of Minutes: May 20, 2021. Elizabeth Campion motion to approve with a typo corrected. Seconded by Mary Beth Kane. Voice Vote: Eric Walton (Aye), Frank Sosnowski (Aye), Elizabeth Campion (Aye), Mary Beth Kane (Aye).
4. Reports
 - A. Board President's Report. Regularly called or met with Kristen Valyi-Hax and was assured that the library is running smoothly.
 - B. Treasurer's Report. Submitted on paper. The library has recently received the first State Aid payment of the year. The budget looks on target for the year.
 - C. Staff Reports. On paper. Summer Reading is off to a slow start but hopefully it will pick up. Kristen Valyi-Hax elaborated on the meeting she held with Becca and representatives from the Family Center. It could be a great partnership and the Family Center may have funding to help provide kits and other resources to Harper Woods families through the library.
5. Ongoing Business
 - A. COVID-19 Update: On June 17, the governor announced the full reopening of the state on June 22 but there is still some questions about how MIOSHA will move forward. Kristen Valyi-Hax expects to know more after Monday. Since nearly all staff members are vaccinated this should go well. They will keep the Plexiglas for the time being and move slowly to in-person programs and meetings.
 - B. InterWorks: New Wifi Drop. There have been delays but should be scheduled soon.
 - C. Landscaping Update: Nu Appearance came the week of June 13 and did some of the necessary landscaping. There is still more to do and Mary Beth Kane may try to thin some of the plantings with Ronna Gillis.
6. New Business
 - A. ARPA Equipment Grant. The library is exploring acceptable options for purchases with ARPA Grant money such has book vending machines or self-serve lockers.
 - B. Library Board Manual – Section 1 Discussion
 1. Mary Beth Kane expressed concern that she is not fulfilling her role as Treasurer. Kristen Valyi-Hax suggested ways to incorporate her more going forward.

2. Eric Walton asked about holding meetings simultaneously in-person and virtually. Kristen Valyi-Hax indicated it depends on the Open Meetings Act, and making sure the meetings are appropriately accessible to the public.
 3. Further discussion covered revisiting the Short Term Strategic Plan in August, refamiliarizing ourselves with proper procedures for Board Meetings, and a suggestion to discuss further if there is a need for a social media policy. Section 2 will be on the August agenda.
7. Call to Board
- A. Frank Sosnowski asked if there would be a Friends of the Library book sale and Artisan Market in the fall. Plans are in the works but Kathleen Carlson is concerned about how few Friends members there are. There may be a need to increase activity and membership.
 - B. Kristen Valyi-Hax noted the congressional approval of Juneteenth as a federal holiday beginning in 2021. With such short notice, the city council may allow city employees to celebrate with a day off on a day of their choosing.
8. Public Comment. No public
9. Adjournment. At 8:28 PM by Frank Sosnowski.