

Library Board of Trustees Meeting

Thursday, June 20, 2019

1. Call to Order at 7:04 PM by Frank Sosnowski, Board President
Present: Frank Sosnowski, Eric Walton, Vice President; Mary Beth Kane, Treasurer; Veronica Saliccioli and Elizabeth Champion, Trustees; Kristen Valyi-Hax, Director
2. Approval of Meeting Agenda: Veronica Saliccioli made a motion to approve, seconded by Mary Beth Kane, all in favor.
3. Approval of Minutes from May 16, 2019. Frank Sosnowski noted typographical errors. Veronica Saliccioli moved to accept the minutes with corrected errors. Elizabeth Champion seconded the motion, all in favor.
4. Reports:
 - A. Board President's Report Frank continued his weekly visits and he gifted Cindy Coote a rose as a token of his appreciation for her many years of service at the Harper Woods Library.
 - B. Treasurer's Report: Submitted on paper
 - C. Staff Reports: Submitted on paper. Kristen Valyi-Hax noted that there has been an ongoing issue with paper towel and other items flushed down the public toilets causing flooding in the bathrooms. At this time she is discontinuing use of paper towels and will provide hand sanitizer. She will also explore other options.
5. Ongoing Business:
 - A. Strategic Plan tabled until later in the summer
 - B. ConnectED/Virtual Library Card: Kristen Valyi-Hax and Veronica Saliccioli met with the Harper Woods Schools superintendent and made their pitch. He loves the idea of the ConnectED program and will work with the library to implement it for the next school year. The board brainstormed on some ways to market the program effectively so many participate and continue to do so. Kristen noted that SLC has decided to change the name from ConnectED to Virtual Library Card.
 - C. Sending AV Materials via MeLCat. This program will be implemented in the next two to three weeks. Most of the staff is in favor.
 - D. Policy Revision Meeting: The Policy Committee will meet on July 19 at 1:30 to examine consider updating the current library policies.
6. New Business:
 - A. National Night Out: August 6. Kristen Valyi-Hax expressed a desire to have a library table at this event. Mary Beth Kane encouraged the library to offer a raffle of some kind for a prize like a gift card. Elizabeth Champion mentioned that the gift baskets the library has previously raffled off might be a nice prize. Others suggested having a youth librarian present if possible to engage with kids. Board trustees will try to assist with the table as schedules permit.

- B. Consent Agenda: Kristen Valyi-Hax introduced the idea of a Consent Agenda that is used by some boards and councils to move meetings more quickly. Franks Sosnowski mentioned he likes slower paced meetings to allow members more time to think and brainstorm. Through discussion it was realized that a Consent Agenda may not work for the HW Library board because it would require approving items we don't normally approve which may not save any time.
- 7. Call to Board
 - A. The library is a named beneficiary in the will of Helen Cherensky and it will receive 1/3 of the proceeds from the sale (total sale price is \$115,200) of the house at 21207 Norwood in Harper Woods. The Board agreed in conversation that Kristen Valyi-Hax is authorized to represent the library and sign documents for the funds later in June. They also agreed that Frank Sosnowski, Board President, will sign the included letter authorizing Kristen Valyi-Hax to represent the library. At that time she will clarify if there are restrictions on use of the funds.
- 8. Public Comment: No public present
 - 9. Adjournment at 8:27 pm