

Harper Woods Public Library
Board of Trustees Meeting, May 20, 2021

1. Call to Board at 7:04 pm by Frank Sosnowski, Board President. Also present: Vice President Eric Walton, Treasurer Mary Beth Kane, Trustees Veronica Saliccioli and Elizabeth Campion, and Director Kristen Valyi-Hax. All were in Harper Woods for the meeting.
2. Approval of Agenda. Eric Walton moved to approve, seconded by Mary Beth Kane. Voice vote: Ayes—Veronica Saliccioli, Elizabeth Campion, Mary Beth Kane, Eric Walton, and Frank Sosnowski. Motion carried.
3. Approval of minutes. Item 7.A. needed a correction to refer to Kristen Valyi-Hax by name. Elizabeth Campion moved to approve with noted correction. Seconded by Mary Beth Kane. Voice vote: Ayes—Veronica Saliccioli, Elizabeth Campion, Mary Beth Kane, Eric Walton, and Frank Sosnowski. Motion carried.
4. Reports:
 - A. Board President. Frank visits regularly and speaks with present staff each time.
 - B. Treasurer's Report: Submitted on paper. Kristen Valyi-Hax noted that she has received revenue from the city but no state aid or penal fines at this time. They are both expected in the summer. She also noted that the city only budgeted \$75 for repairs and maintenance but the library has required some necessary elevator and plumbing repairs that exceeded the budget.
 - C. Staff Reports: Submitted on paper. Ronna inquired if the board would like to continue to see the Fax counts. Consensus among board members is that we would like to see those numbers.

Frank Sosnowski asked about staff getting trained for NARCAN usage. Kristen Valyi-Hax has not discussed it with staff but she is leaning to setting up a virtual training, but wants to learn more about what the training entails first.
5. Ongoing Business
 - A. COVID 19 Update.
 1. Mask Mandate: The governor released new plans as today (May 20) and their impact on libraries is not yet fully understood. Libraries may need to stop enforcing mask mandates for anyone over age 11. Kristen Valyi-Hax intends to join a conference call with the State Library leaders on Friday, May 21 and will likely know more after that.
 2. Virtual Meetings: The City Council declared a local State of Emergency which states, in part, that they will hold virtual meetings until the Wayne County Courts reopen in person or 12/31/21, whichever comes first. The Library Board will follow the council.
 - B. Library Manuals: The library board members have received their Library Trustee Manuals from Kristen Valyi-Hax. We will begin discussing Section 1 in the June 2021 board meeting.

- C. WiFi Drop. The equipment for the WiFi Drop was recalled before it could be installed. Hopefully this will move forward soon.
6. New Business
- A. Landscaping. The grounds are looking shaggy, with weeds and overgrown plantings. It is suggested to contact Nu Appearance Maintenance for an estimate for a clean-up. Organizing volunteers was also discussed but there are complications in trying to organize this, particularly during the pandemic. Mary Beth Kane will discuss possible new plantings with Ronna Gillis.
 - B. Computer Order: Kristen Valyi-Hax will buy eight replacement computers this year with cooperative spending. The computers cost \$864 each. She is slowly reducing the number of computers as they have not had high usage and the cost is not sustainable. The reduction will provide space for people to work on their own devices, or work with someone else. There are currently 15 computers on the main level and 5 in the children's area.
7. Call to Board:
- A. Mary Beth Kane asked Kristen Valyi-Hax to have Ronna contact her to discuss the landscaping improvements.
 - B. The board learned that Friends of the Library President and former Board member Mary Kingston has moved to St. Clair Shores and may reduce her involvement with the Friends' group to her work on the Artisan's Market.
 - C. Kristen Valyi-Hax noted that she is taking Monday off.
8. Meeting adjourned at 8:08 pm by Frank Sosnowski.