

MINUTES: Library Board of Trustees Meeting
Thursday, May 16, 2019

1. Call to order at 7:02 pm by Board President Frank Sosnowski.
Present: President Frank Sosnowski, Vice President Eric Walton, Treasurer Mary Beth Kane, Trustees Elizabeth Campion and Veronica Salciccioli, Director Kristen Valyi-Hax.
2. Approval of Meeting Agenda: Elizabeth Campion made a motion to approve the agenda. Mary Beth Kane seconded it. All voted in favor.
3. Approval of Minutes from April 18, 2019. Mary Beth Kane made a motion to approve the agenda. Elizabeth Campion seconded it. All voted in favor.
4. Reports:
 - A. Board President's Report. Frank Sosnowski visited weekly and everything was going well. With the recent heavy rains he checked for signs of flooding in the basement, and he was pleased to see none.
 - B. Treasurer's Report submitted on paper.
 - C. Staff Reports submitted on paper.
5. Ongoing Business
 - A. Strategic Plan: Delayed until June.
 - B. ConnectED: Still no contact from Harper Woods Schools but Kristen and Veronica are working toward implementation with the charter schools.
6. New Business
 - A. Library PC Order: Replacement computer plan for the next several years was submitted on paper. The Centralized Purchasing Fund will not be able to keep up long term and Kristen Valyi-Hax has a plan to reduce the numbers of public computers from 15 to 10 over the next several years.
 - B. Patron Situation: Copy of email was submitted. Kristen Valyi-Hax informed the board that there had been a patron who verbally abused staff. She was asked to leave and sustained a one day suspension from the library.
 - C. Sending AV Materials via MeLCat: SLC recently made Kristen Valyi-Hax aware that Harper Woods is one of a few libraries in SLC who are not sharing AV materials through MeLCat. After discussion of the pros and cons, Mary Beth Kane made a motion for the Harper Woods Public Library to become a member of the MeLCat AV lending library. Eric Walton seconded the motion. All in favor.
 - D. Use of the Rooms in the Library: There are some spaces in the library that are currently underused, and if made available they could help more library patrons in search of places for meetings or group projects. The underused rooms include the Story Time room, Heritage room, Tutor room, and the JFK room. The board agrees that it makes the library more welcoming to open these spaces more frequently but some, particularly the Heritage Room and Story Time Room need

to be observed so they are protected. To save burdening staff they will have the rooms used on a first come, first served basis so staff doesn't need monitor a schedule or registration.

- E. Policy Revision Meeting: Bulletin Board Use Policy, Tutor Room Use Policy, Check Acceptance Procedures, Library Card Eligibility and Use Policy. Kristen Valyi-Hax will send out a poll assessing meeting time availability for the committee members. The first meeting will probably be held after the end of the school year.
- 7. Call to Board: Kristen Valyi-Hax shared the news that her husband is now a United States Citizen
- 8. Public Comment: No public present
- 9. Adjournment: 8:37 pm by Frank Sosnowski