

Library Board of Trustees Meeting
Thursday, April 21, 2022 @ 7 p.m.
19601 Harper Ave., Harper Woods, MI.

1. Call to Order by Elizabeth Campion, Board President at 7:03 pm. Present: Vice President, Eric Walton; Trustee, Mary Beth Kane and Director, Kristen Valyi-Hax.
Absent: Trustees Veronica Salciccioli, Frank Sosnowski
2. Approval of Meeting Agenda. Motion to approve by Board President Elizabeth Campion and seconded by Mary Beth Kane. Motion carried.
3. Approval of Minutes from March 24, 2022. Motion to approve by Mary Beth Kane and seconded by Eric Walton. Motion carried.
4. Approval of minutes from March 28, 2022 Policy Subcommittee Meeting. Motion to approve by Eric Walton, seconded by Elizabeth Campion. Motion carried.
5. Reports
 - A. Board President's Report: Elizabeth watched 4-part webinar series about passing millages. Each webinar is four hours long. Board President Elizabeth Campion liked the one on marketing best. Kristen has watched 3 of the millage trainings. President believes that it's valuable.
 - B. Financial report: This year's budget looks like we may need to tap into the fund balance as expenditures over appropriations is \$22,363 in the red. The library received an anonymous donation for \$4000.00. The budget committee was supposed to meet but due to Mary Beth practicing COVID protocol, it was decided to reschedule the budget meeting.
 - C. Staff Reports. All is well with the staff. Kristen is still looking for a youth librarian.
 - D. SLC Representative- Suburban Library Cooperative needed a policy revision meeting. They are looking for a new director. The SLC interviewing team has five members, including Kristen Valyi-Hax. There were 6 applicants, and the committee interviewed 4. One very strong candidate was selected to meet with the SLC Board next week. They do have a strong backup just in case. The new director is expected to start by June 2022.
6. Ongoing Business
 - A. Lower Level Update: The bid is nearly done. We hope to have it ready for review within two weeks.
 - B. Policy and Budget Committee Meetings – The Policy Committee met to review 3 documents: Public Relations Policy, Harper Woods Reconsideration Request Form, and Board of Trustees Bylaws. Mary Beth Kane made a motion to approve all of the policy changes, seconded by Eric Walton. Motion carried.
 - C. Harper Woods Students Courtesy Cards – The topic was tabled until the next meeting date.

7. New Business

A. Elevator Repair and Maintenance: Kristen distributed an OTIS elevator memo that noted that a test showed water had mixed with oil at the bottom of the elevator. The check request in the amount of \$6339 was sent to City Council who approved it at their April 18 meeting. Another issue was the elevator mechanical room. The drywall had been removed at the time of remediation. However the state elevator inspector stated that the room needed to be repaired before the elevator could begin running again. Kristen Valyi-Hax approved for Greg Vargo to repair the drywall for \$535.00. Mary Beth Kane asked if, after repairs are done, we can get another inspection, and Kristen said yes.

B. Trustee Manual, Chapter 9: Intellectual Freedom. The library board has been having a lot of discussions about this topic. Many states are beginning to pass laws that limit intellectual freedom and seek to punish librarians. Library boards must be vigilant about these threats. Collection development is another topic. The library board creates policies and hires the director who enforces the policies that the board enacts. It is not up to the board to decide what titles the library is supposed to have. The board trusts the director who trusts the staff to make those decisions. The public has a right to access libraries. The library's policies are meant to apply equally to everyone.

8. Call to Public: None

9. Call to Board: None

10. Adjournment at 7:51 pm by President Elizabeth Campion.