

**Library Board of Trustees Meetings**  
**Thursday, August 17, 2018**

1. Call to Order by Frank Sosnowski, Board President at 7:07 PM  
Present: Vice-President Eric Walton; Treasurer Mary Beth Kane; Trustees Veronica Salciccioli, Elizabeth Campion; Library Director, Kristen Valyi-Hax
2. Approval of Meeting Agenda: Elizabeth Campion moved to approve, Mary Beth Kane seconded. All in favor.
3. Approval of Minutes from June 21, 2018: Elizabeth Campion made a motion to approve the minutes with one language change noted. Veronica Salciccioli seconded the motion. All in favor.
4. Reports
  - A. Board President's Report. Frank has visited the library most weeks. He attended the meeting with City Manager Joe Rheker, Kristen Valyi-Hax, and Elizabeth Campion and the meetings of the policy committee. In addition, Frank came to the Summer Reading Soiree and the Ice Cream Social which were very enjoyable.
  - B. Treasurer's Report: Submitted on paper.
  - C. Staff Reports: Submitted on paper.
5. Ongoing Business
  - A. Strategic Plan: Kristen Valyi-Hax plans to make a final push in early September to finish the Strategic Plan.
  - B. Policy Committee Meeting. The Policy Committee presented the revised versions of the Public Relations, Community Room, and Materials Selection policies.
    1. Public Relations Policy: Eric Walton made a motion to accept the policy. Mary Beth Kane seconded the motion. All in favor.
    2. Community Room Policy: Frank Sosnowski made a motion to accept the policy revisions. Elizabeth Campion seconded the motion. All in favor.
    3. Materials Selection Policy: Elizabeth Campion made a motion to accept the policy. Mary Beth Kane seconded the motion. All in favor.
  - C. Local Non-Resident Cards for the Local Students. Kristen Valyi-Hax will attempt again to discuss this with local school administrators once school is back in session.
6. New Business
  - A. Centralized Purchasing Allocation: Submitted on paper
  - B. State Aid 2018-2019: Increased amount submitted on paper.
  - C. Staff Schedule Revision: Submitted on paper. There was discussion of giving affected staff members input onto when the changes would take place. Kristen Valyi-Hax shared that she attended a recent city council meeting where a bleak financial picture was presented. This also led to discussion of the meeting Kristen, Elizabeth Campion, and Frank Sosnowski attended with the City Manager in June. Joe Rheker

indicated at that time as well that the city is still in a financially strapped situation. At the Board's request, Kristen will make no schedule revisions at this time.

- D. Library Newsletter: After this year the library newsletter will cease publication and become part of a quarterly city newsletter.
- 7. Call to Board: Frank Sosnowski had received a legal notice of a class action lawsuit against the city about possible overcharges for water issues. Eric Walton and Mary Beth Kane had also received the notice. It was suggested Frank might call the city to ask his questions about the letter.
- 8. Public Comment: No comment
- 9. Adjournment: Adjourned by Frank Sosnowski at 8:40 PM